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| **Reference:**   1. P01.V04A “Exposition Assessment Procedure” 2. CAR Part 172   **Instructions:**   * The rule references in this compliance matrix have been extracted from the Civil Aviation Rules system as the minimum compliance requirements for an applicant for the issue or renewal of a Part 172 Air Traffic Service Certificate. * A completed compliance matrix must be submitted for initial certification and/or for renewal. Additionally, the applicant or the certificate holder should maintain an up-to-date compliance matrix to assist with on-going compliance and to support certificate amendment requests. * The purpose of the matrix is to speed up the certification process. The CASA Inspector assessing the exposition must ensure every applicable rule requirement has been addressed. * All Civil Aviation rules have must be complied with, and in addition, rule 172.127 requirements must be addressed in the Organisation Exposition. Every Rule must be includedunless **not applicable** to their operations, in which case they should be annotated as such. The intention of this matrix is to assist rather than instruct the applicant in an initial application or request for renewal. If, for your operation, compliance is required with a rule not listed in the matrix, please add it to the list and identify the exposition reference. * This matrix must be completed by the applicant for a Part 172 Air Traffic Service Certificate and show the exposition pages and paragraph numbers that satisfy the rules in the column ***Manual References/Applicant’s Comments***. Where the applicant or the certificate holder does not meet the rule requirement or deems it not applicable, an explanation should be given in this column. **Please note that ticks () are not acceptable**. * The completed matrix should accompany the exposition documents and preferably be included as a component of the exposition. The applicant or the certificate holder may submit a completed matrix in a different format as long as it includes all the rule references identified in that shown below; however, there may be additional processing time required by CASA in cross-referencing requirements.   **General Manual Layout and Distribution**   * Manual binders: Three or four-ring binders are preferred to allow for easy amendment: two ring binders are not recommended as the pages can be easily torn. Furthermore, a permanently bound document may inhibit frequent amendments when required. * Electronic exposition: Ensure all documents submitted to CASA are the updated versions and this is included in your document control and distribution procedures. * This document becomes Uncontrolled when Printed. |

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| --- | --- | --- | --- | --- |
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***CASA Use***

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| **Assessed By:** |  | | |
| **Signature:** |  | | |
| **Work Request:** |  | | |
| **Date received:** |  | **Date accepted:** |  |

This matrix was established using the following Rule Part amendments statues

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| --- | --- | --- | --- |
| 12 | Accidents,Incidents and Statistics | Amendment 6 | 02 Nov 2021 |
| 100 | Safety Management System | Amendment 2 | 04 May 2024 |
| 172 | Air Traffic Service Organisation – Certification and Operation | Amendment 7 | 04 Nov 2024 |

Other rules or advisory circular referred to during the assessment by Inspector